**DAVID THOMPSON HIGH SCHOOL PASSPORT TO SUCCESS**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name:** **Alberta Education ID #** | | | | | | | | | |
| **CAREER PLANNING** | | | | | | | | | |
|  | **ACTIVITY** | **DETAILS** | | **COURSE(S)** | **CREDIT(S)** | | **DATE(S)** | | **VERIFIED** |
|  | **Complete Career Courses (CTR)** | **-** | | **CTR 1010 Job Preparation**  **CTR 2010 Job Maintenance**  **CTR 3010 Preparing for Change**  **CTR 2310 Career Directions –**  **Expansion**  **CTR 3310 Career Directions –**  **Transitions** | **1**  **1**  **1**  **1**  **1** | |  | |  |
|  | **Complete Pathways Credential** | **-** | |  |  | |  | |  |
|  | **Complete Interest, Values, Skills Inventories** | **-** | | **CTR 1010**  **CALM** | **-** | |  | |  |
|  | **Research Occupation Options** |  | | **CTR 1010**  **CALM** | **-** | |  | |  |
|  | **Research Post-Secondary Options** |  | | **CTR 1010**  **CALM** | **-** | |  | |  |
|  | **Attend a Career Fair** |  | |  |  | |  | |  |
|  | **Visit a Career Centre** |  | |  |  | |  | |  |
|  | **Attend and Career Related Conference** |  | |  |  | |  | |  |
|  | **Attend a Career Planning Event with a Parent/Guardian** |  | |  |  | |  | |  |
|  | **Attend Career Education Speakers’ Presentations** |  | |  |  | |  | |  |
|  | **Attend a camp (e.g. Fine Arts, Sports, Science)** |  | |  |  | |  | |  |
|  | **Complete an Informational Interview** |  | |  |  | |  | |  |
|  | **Attend a Post Secondary Fair** |  | |  |  | |  | |  |
|  | **Attend a Post Secondary Open House/Tour** |  | |  |  | |  | |  |
|  | **Attend a Post Secondary Funding Workshop** |  | |  |  | |  | |  |
|  | **WORK SEARCH** | | | | | | | | |
|  | **ACTIVITY** | **DETAILS** | | **COURSE(S)** | | **CREDIT(S)** | | **DATE(S)** | **VERIFIED** |
|  | **Complete workplace safety courses:** |  | | **HCS 2020 First Aid/CPR with AED**  **HCS 3000 Workplace Safety Systems**  **HCS 3010 Workplace Safety Practices** | | **1**  **1**  **1** | |  |  |
|  | **Complete Off-campus programs:** |  | | **Work Experience 15**  **Work Experience 25**  **Work Experience 35**  **Green Certificate X**  **Green Certificate Y**  **Green Certificate Z**  **RAP 15**  **RAP 25A**  **RAP 25B**  **RAP 25C**  **RAP 35A**  **RAP 35B**  **RAP 35C**  **RAP 35D**  **Job Shadow**  **Career Internship 10** | | **3-10**  **3-10**  **3-10**  **6**  **5**  **5**  **5**  **5**  **5**  **5**  **5**  **5**  **5**  **5** | |  |  |
|  | **Complete a polished resume & cover letter** |  | | **CTR 1010** | | **\_** | |  |  |
|  | **Participate in a job search workshop/activities** |  | | **CTR 1010** | |  | |  |  |
|  | **Participate in an job interview workshop/presentation** |  | | **CTR 1010** | | **\_** | |  |  |
|  | **Participate in a “real” or “mock” interview** |  | |  | |  | |  |  |
|  | **Go on a Field Trip to Business or Industry Workplace** |  | |  | |  | |  |  |
|  | **Do an Informational Interview** |  | |  | |  | |  |  |
|  | **CUMPUTER SKILLS** |  | |  | |  | |  |  |
|  | **ACTIVITY** | **DETAILS** | | **COURSE(S)** | | **CREDIT(S)** | | **DATE(S)** | **VERIFIED** |
|  | **Develop keyboarding skills** |  | | **INF 2020 Keyboarding** | | **1** | |  |  |
|  | **Develop Word Processing skills** |  | | **INF 1030 Word Processing 1**  **INF 1050 Database 1** | | **1**  **1** | |  |  |
|  | **Develop Spreadsheet skills** |  | | **INF 1060 Spreadsheet 1** | | **1** | |  |  |
|  | **Develop PowerPoint skills** |  | | **INF 1070 Digital Presentation** | | **1** | |  |  |
|  | **Develop other advanced computer skills** |  | |  | |  | |  |  |
|  | **COMMUNITY INVOLVEMENT** | | | | | | | | |
|  | **ACTIVITY** | | **DETAILS** | **COURSE(S)** | | **CREDIT(S)** | | **DATE(S)** | **VERIFIED** |
|  | **Belong to a team** | |  |  | |  | |  |  |
|  | **Be involved in leadership activities** | |  | **HSS 1080 Leadership Fundamentals 1** | | **1** | |  |  |
|  | **Be involved in volunteer activities** | |  | **CCS 1080 Community Volunteerism 1** | | **1** | |  |  |
|  | **Be involved in mentoring activities** | |  | **HSS 1050 Introduction to Mentorship** | | **1** | |  |  |
|  | **Be involved in environmental project(s)** | |  |  | |  | |  |  |